

Williamstown Literary Festival Association

ANNUAL GENERAL MEETING 2011

MINUTES – September 8, 2011

A Meeting was held at 8am Thursday, September 8, 2011 in the Committee Room, Town Hall, Williamstown

Present: Angela Altair, Suzanne Gately, Janet Howie, Laura Faulkner, Kay Morrissey

Apologies: Robin Grove, Pam Giumarra, Linda North, Chloe Wilson, Meg Schneider

In Attendance: Janet Dawes, Manager Arts, Cultural & Events Officer, Hobsons Bay and Lowen Clarke, Amanda Anastasi, Jacqui Bateman, Jackie Kerin,

Welcome: The President, Angela Altair, welcomed everyone to the meeting

1. Minutes of 2010 AGM

The President called for any comments on the Minutes of last year's AGM

Motion: The Minutes be received without amendment as a true and accurate record of proceedings

Moved: Suzanne Gately

Seconded: Janet Howie

Motion carried

2. President's Report

The President spoke to her report outlining the successful 2010 Williamstown Literary Festival.

The President thanked our two major sponsors: Hobsons Bay Council and Victoria University together with the Port of Melbourne and local business.

The President thanked Hobsons Bay Event and Library staff, in particular Pam Giumarra who is retiring from the committee after many years of service; other retiring members: Linda North, Stephen Torsi and Kay Morrissey and members of the various working groups.

The President also thanked the former Executive Officer, Helenka King and praised her report which will be of great assistance in the future administration of the WLF and asked the meeting to move a formal vote of thanks to our inaugural Executive Officer

Motion: that a formal vote of thanks be offered to Helenka King

Moved: Angela Altair

Seconded: Kay Morrissey

Motion carried

Also thanked were the volunteers and Volunteer Organiser, Jacqui Bateman, who will now be assuming the part-time Executive Officer position.

The President advised that a formal letter of thanks will be sent to Helenka King.

Motion: That the President's Report be received

Moved: Laura Faulkner

Seconded: Kay Morrissey

Motion carried

3. Auditor's Report

The Treasurer, Laura Faulkner, advised the AGM that the Auditor, Rod Page reported a \$1,052.65 loss for the year, but noted that ticket sales met budget and sponsorship was up.

The Treasurer advised that Rod Page has accepted an ongoing role as Auditor to the WLF.

The Treasurer tabled her report and thanked the sponsors for their ongoing generosity.

Motion: That the Auditor's Report be received

Moved: Angela Altair

Seconded: Kay Morrissey

Motion carried

4. Election of Committee

All positions were declared vacant and Suzanne Gately assumed the chair. She referred attendees to the list of people re-standing: Angela Altair, Robin Grove and Laura Faulkner, together with the two new nominations received to date: Amanda Anastasi and Lowen Clarke noting that the Secretary was holding all the necessary signed forms.

Motion: That Angela Altair, Suzanne Gately (on behalf of the Library noting that other Librarians may attend meetings from time to time), Robin Grove, Amanda Anastasi and Lowen Clarke be accepted as committee members

Moved: Angela Altair

Seconded: Kay Morrissey

Motion carried

5. Election of Office Bearers

All positions were declared vacant and Suzanne Gately, assuming the role of Acting Chair, called for nominations for the positions of President, Vice President, Treasurer and Secretary:

Motion: That Angela Altair be elected President

Moved: Kay Morrissey

Seconded: Janet Howie

Motion carried

Motion: That Robyn Grove be elected Vice President

Moved: Angela Altair

Seconded: Kay Morrissey

Motion carried

Motion: That Laura Faulkner be elected Treasurer

Moved: Janet Howie

Seconded: Angela Altair
Motion carried

Motion: That Angela Altair also be elected Secretary, pending checking the Constitution

Moved: Janet Howie

Seconded: Kay Morrissey

Motion carried

6. Any Other Business

Suzanne Gately asked the incoming Committee to consider changing the date of next year's festival from May to the first Saturday of October so that it might coincide with the opening of the newly built Library and the Town Hall precinct. She advised that a paper would be prepared for consideration at the next meeting.

7. Date of Next Meeting

6pm, September 22 at the Town Hall was agreed for a general discussion on the future form of the festival and consideration of the various reports on last year's festival